Application Date (yyyy-mm-dd)



APPLICANT INFORMATION

ALTONA POLICE SERVICE DECLARATION OF A CRIMINAL RECORD

This form must be completed by the applicant and submitted to the Altona Police Service with the requested:

Criminal Record Check / Police Information / Police Information Check – Vulnerable Sector

The self-declaration of a criminal record is a process whereby the applicant declares their criminal record convictions to the Police service. Police conduct a name-based criminal record check, and if the criminal record search of the RCMP National Repository of Criminal Records matches the applicant's declaration, police can provide a name-based criminal record check result.

Must Print Legibly Under Each Heading		
Surname	First Name (no initials)	Middle Name(s) (no initials)
Maiden Name or Other Names (legally changed)	Usual First Name (if different from above)	Date of Birth (yyyy-mm-dd) Gender
Self -declaration of a criminal record must in	iclude:	
	Law (example: Criminal Code of Canada convicted, the specific offence, and the p	
Self-declaration of a criminal record should r	not include:	
• Convictions for which you have rec	oived a pardon / record suspension pursu	rant to the Criminal Records Act
 Convictions for which you have received a pardon / record suspension pursuant to the Criminal Records Act. An Absolute or Conditional Discharge, pursuant to section 730 of the Criminal Code. 		
 Convictions when you were a "Young Person" (less than 18 years of age) under the Youth Criminal Justice Act. 		
 An offence for which you were not convicted (example: charges that were withdrawn, dismissed or stayed). Any Provincial or Municipal offences. 		
 Any Provincial or Municipal offence Any charges dealt with outside of C 		
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Failure to complete the form accurately will r for identity verification. Additional fees will a		applicant may be required to submit fingerprints
2) List Convictions		
(use additional page(s) if needed)		
Date of Sentence / Conviction	Offence	Location / Province
(yyyy – mm – dd)		
I certify that the information provided is corre	ect and complete to the best of my knowle	edge.
I certify that the information provided is corre	ect and complete to the best of my knowle	edge.
I certify that the information provided is corre	ect and complete to the best of my knowle	edge.
Signature of applicant:	Date	edge.
Signature of applicant: 3) POLICE SIGNATURE AND S	Date	
Signature of applicant:	Date	
Signature of applicant: 3) POLICE SIGNATURE AND S	Date	signed:
Signature of applicant: 3) POLICE SIGNATURE AND S	Date	signed:

4) NOTICE TO END USER

- The Declaration of a Criminal Record may not contain all criminal record convictions.
- The Declaration of a Criminal Record does not constitute a Certified Criminal Record.
- A Certified Criminal Record can only be issued based on the submission of fingerprints to the RCMP National Repository of Criminal Records.

5) DOCUMENT VERIFICATION

If the authenticity of this check is in question, please contact the Altona Police Service at 204-324-5373 or crchecks@altona.ca